COMPLAINANT’S RIGHTS, OPTIONS, AND SUPPORTIVE MEASURES

If you or someone you know has been hurt by dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking (hereafter referred to as “prohibited conduct”), Collin College is here to help. You have the right to live, learn, and work in a safe and welcoming environment. Collin College policy prohibits all forms of prohibited conduct. Your immediate and long-term safety is what’s most important. This document outlines steps to take depending on what services you may want or need. The resources, options, and supportive measures outlined in this document may be helpful as you decide the next steps that are best for you.

Unsure Where to Start?
You may want more information or to talk to someone confidentially as you decide what you’d like to do moving forward. You can access crisis counseling, information, and support by connecting with the resources listed below.

Counseling Services Office (Confidential Resource for Students)
The Counseling Services Office provides counseling services free of charge to currently enrolled Collin College students. Counseling sessions are confidential and conducted by licensed mental health professionals.
Office Locations and Hours: See page 14 for office locations and hours at each campus.
Phone: 972.881.5126
Email: personalcounseling@collin.edu
Website: www.collin.edu/studentresources/counseling/index.html

District Dean of Students Office
The District Dean of Students Office provides advocacy and support to Collin College students. Assists students with reporting to the appropriate Title IX coordinator or deputy Title IX coordinator and local law enforcement agencies.
Office Locations and Hours: See page 15 for office locations and hours at each campus.
Phone: 972.881.5604
Email: dos@collin.edu
Website: www.collin.edu/studentresources/deanofstudents/index.html

Employee Assistance Program (Confidential Resource for Full-Time Employees)
Collin College provides confidential and voluntary assistance to full-time employees and their household members through the Employee Assistance Program (EAP). This benefit provides up to eight (8) sessions per service type per year. There is no charge for full-time employees and their household members to use the EAP’s services.
Hours: Available 24 hours a day, 7 days a week
Phone: 866.327.2400
Email: eap@deeroaks.com
Website: www.deeroaksap.com/

Human Resources Department
The Human Resources Department provides advocacy, support, and accommodations to Collin College full-time, part-time, and student employees. The Human Resources Department assists employees with reporting to the appropriate Title IX coordinator or deputy Title IX coordinator and local law enforcement agencies.
Office Location: Collin Higher Education Center Suite 339
Office Hours: Mon. through Fri. 8:00 a.m. to 5:00 p.m.
Phone: 972.599.3152
Email: hr@collin.edu
Website: www.collin.edu/hr/

TimelyCare (Confidential Resource for Students, Adjunct Faculty, and Part-Time Staff)
Collin College provides telehealth services free of charge to currently enrolled Collin College students, adjunct faculty, and part-time staff through TimelyCare. Telehealth sessions are confidential and conducted by licensed physicians, nurse practitioners, physician assistants, and mental health providers. There is no charge for qualified individuals to utilize TimelyCare’s services.
Hours: 24 hours a day, 7 days a week
Phone: 833.484.6359
Email: help@timely.md
Website: www.timelycare.com/collincollege

SUPPORTIVE MEASURES

Dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and stalking are not tolerated at Collin College.

Members of the Collin College community, including visitors, have the right to be free from all forms of prohibited conduct.

Are You in Immediate Danger?
- If yes, call 911.
- The Collin College Police Department can also provide assistance. Call 972.578.5555 to report an incident or emergency.

What Does “Complainant” Mean?
A complainant is an individual who is alleged to be the victim of conduct that could constitute dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking.

What Does “Respondent” Mean?
Respondent means an individual who has been reported to be the perpetrator of conduct that could constitute dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, or stalking.

Privacy and Confidentiality
To the greatest extent possible, Collin College will respect the privacy of the complainant, respondent, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law. Collin College will complete publicly available recordkeeping, including Clery Act reporting and disclosures, without inclusion of personally identifying information about the complainant. Additionally, Collin College must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Collin College’s ability to provide the supportive measures.

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Medical Resources
You can receive attention at any medical facility; however, the following local hospitals have specially trained staff to assist survivors of prohibited conduct. Victims 17 years of age and under must be seen at a hospital with an approved colposcope. These hospitals are noted with an asterisk (*) below. Collin College does not provide transportation to any of these hospitals.

Baylor Scott & White Medical Center - McKinney*
5252 W. University Drive
McKinney, Texas 75071
Phone: 469.764.1000
Website: www.bswhealth.com/locations/mckinney/

Baylor Scott & White Medical Center - Plano
4700 Alliance Blvd.
Plano, Texas 75093
Phone: 469.814.2000
Website: www.bswhealth.com/locations/plano/

Medical City McKinney
4500 Medical Center Drive
McKinney, Texas 75069
Phone: 972.547.8000
Website: https://medicalcityhealthcare.com/locations/medical-city-mckinney/

Medical City Plano*
3901 W. 15th St.
Plano, Texas 75075
Phone: 972.596.6800
Website: https://medicalcityhealthcare.com/locations/medical-city-plano/

Methodist Dallas Medical Center*
1441 N. Beckley Ave.
Dallas, Texas 75203
Phone: 214.947.8181
Website: www.methodisthealthsystem.org/methodist-dallas-medical-center/

Texas Health Presbyterian Hospital Allen
1105 N. Central Expressway
Allen, Texas 75013
Phone: 972.747.1000
Website: www.texashealth.org/locations/texas-health-allen

Texas Health Presbyterian Hospital Plano*
6200 W. Parker Road
Plano, TX 75093
Phone: 972.981.8000
Website: www.texashealth.org/locations/texas-health-plano

Do You Need Medical Attention?
Medical exams can address physical needs or trauma and assess for sexually transmitted infections (STIs) or pregnancy. If you request it or if you have already reported the incident to a law enforcement official, a sexual assault nurse examiner (SANE) or doctor will conduct both a forensic and medical exam and collect evidence. Having a forensic exam conducted does not require you to file a police report, proceed through the criminal justice process, or submit a report to Collin College, but it will preserve evidence in the event you decide to do so at a later time. Additionally, we encourage you to file a police report, proceed through the criminal justice process, or submit a report to Collin College if you are comfortable doing so.

Note: Victims have the right not to report a crime or to decline to notify authorities, including law enforcement, if they so choose.

For evidence collection to take place, it is best for an exam to occur within five (5) days (i.e., 120 hours) of the incident. It is advised that you do not shower, bathe, douche, eat, drink, wash your hands, change your clothes, brush your teeth, smoke, use the toilet, clean the location where the incident occurred, or do anything that may interfere with the collection of evidence. If you do change your clothes, save the clothing you were wearing and be sure to take it with you to the hospital in a paper (not plastic) bag. It is also important to share as much information as you can remember with medical personnel. Learn more about the sexual assault exam process at www.rain.org/articles/rape-kit.

Collin County has a mobile SANE team. If you go to any hospital in Collin County, the staff can contact the mobile SANE team, and they will come to that hospital to assist you. Contact information for local hospitals is in the sidebar at the left-hand side of this page.

Preservation of Evidence
Collin College recognizes that making the decision to report dating violence, domestic violence, sexual assault, and stalking may take time. Nevertheless, pending the decision to report, you are strongly encouraged to take immediate steps to preserve evidence that may assist in proving the alleged criminal offense occurred; be helpful in obtaining a protective order; or assist with an investigation by the police, Collin College, or both, should you choose to report the incident. Such evidence may include, but is not limited to, the following:

1. A forensic sexual assault examination completed within five (5) days (i.e., 120 hours) of the incident;
2. Any clothing, sheets, towels, or other materials containing bodily fluids. These items should be stored in cardboard boxes or paper bags, not plastic;
3. Electronic exchanges to the extent that they can be captured or preserved (e.g., emails; text messages; social media posts in Facebook, Instagram, Snapchat, Twitter);
4. Gifts and notes;
5. Photographs, including photographs stored on smartphones, tablets, and other electronic devices;
6. Records of phone calls and voicemail messages; and
7. Any other physical, documentary, or electronic data that might be helpful or relevant in an investigation.

It may also be helpful to keep a journal in which you write down everything you can remember about what occurred including, but not limited to the events that led up to the incident, date the incident occurred, time the incident occurred, and names of any potential witnesses or persons who may have additional information.

Counseling and Other Support Services
This is a difficult and stressful time, and you may need assistance now or in the future. Consider utilizing the following counseling and support services to help you process what happened and begin healing.

Personal and group counseling sessions are offered free of charge to all currently enrolled Collin College students. Counseling sessions are confidential and conducted by licensed mental health professionals. Additionally, the Counseling Services Office can provide appropriate referrals to on- and off-campus resources for Collin College students and employees. For more information, contact the Counseling Services Office at 972.881.5126 or personalcounseling@collin.edu.

Collin College provides telehealth services free of charge to currently enrolled Collin College students, part-time staff, and adjunct faculty through TimelyCare. Telehealth sessions are confidential and conducted by licensed physicians, nurse practitioners, physician assistants, and mental health providers. This benefit is available 24 hours a day, seven (7) days a week; and there is no charge for qualified individuals to utilize TimelyCare’s services. For more information, contact TimelyCare at 833.484.6359, email help@timely.md, or go to www.timelycare.com/collincollege.

Collin College employees can contact the Human Resources Department for advocacy and support. The Human Resources Department can assist employees with appropriate accommodations and reporting to law enforcement. Additionally, the Human Resources Department provides appropriate referrals to off-campus resources. For more information, contact the Human Resources Department at 972.599.3152 or benefits@collin.edu.

Collin College provides confidential and voluntary assistance to full-time employees and their household members through the Employee Assistance Program (EAP). This benefit is available 24 hours a day, seven (7) days a week, and provides up to eight (8) sessions per service type per year. There is no charge for full-time employees and their household members to use the EAP’s services. For more information, contact the EAP at 866.327.2400, email eap@deeroaks.com, or go to https://www.deeroakseap.com/.

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Helping a Friend Who Experienced Prohibited Conduct

Listen to your friend’s point of view, and acknowledge your friend’s feelings about the situation. Be honest with your friend about how much support you can offer. You are not expected to have all the answers, and it is not your responsibility to fix the situation or determine what happened. Let your friend know how much support you are able to provide and where other support services are available.

Encourage your friend to connect with appropriate resources, including counseling and mental health resources, on campus (see pages 14-15) and off campus (see pages 16-19).

Talk to your friend about whether having an advisor to assist with the complaint resolution process might help (see page 13).

Seek counseling and mental health support services for yourself if you need it.

Learn more about Collin College’s Title IX complaint resolution policies and procedures online at www.collin.edu/titleix/.

Do Not:

1. Offer to contact the respondent on your friend’s behalf. This could be seen as retaliation, and may result in disciplinary action.
2. Share your friend’s story with others, except the appropriate Collin College officials who are conducting the investigation.
3. Tell your friend what to do.
4. Blame or judge your friend, the respondent, or witnesses.

Supportive Measures

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Supportive measures are designed to restore or preserve equal access to Collin College’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or Collin College’s educational environment, or deter prohibited conduct. Supportive measures may include, but are not limited to:

1. Coordinating access to counseling or mental health services and assistance with setting up an initial appointment.
2. Coordinating extensions of deadlines or other course-related adjustments.
3. Modifications of work or class schedules.
4. Arranging for the Collin College Police Department to provide campus escort services.
5. Issuing and enforcing mutual restrictions on contact between the parties (i.e., a no contact directive).
6. Facilitating changes in work or housing locations. Changes in work locations can only be implemented for individuals who are currently full-time, part-time, or student employees of Collin College. Changes in housing locations can only be implemented for students and employees who are currently residing in Collin College Student Housing located on the Plano Campus.
7. Facilitating voluntary leaves of absence.
8. Coordinating with the Collin College Police Department and appropriate campus provost to increase security and monitoring of certain areas of the campus.
10. Assistance in resolving concerns regarding immigration status, visas, or financial aid.
11. Any other similar measures that can be tailored to the involved individual to achieve the goals of Collin College’s Title IX policy and are reasonably available.

Collin College must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality will not impair Collin College’s ability to provide the supportive measures. The appropriate Title IX coordinator or designee is responsible for coordinating the effective implementation of supportive measures. To request supportive measures, contact the appropriate Title IX coordinator or deputy Title IX coordinator listed under the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document.

Available Options and Interim Action

Collin College must provide certain options and interim action if you request them and they are reasonably available, regardless of whether you choose to report to local law enforcement, the Collin College Police Department, or the Title IX complaint resolution process. Available options and interim action along with information on who to contact to access them are outlined below.

Course Schedule Adjustments for Students
Contact: Title IX Coordinator for Students or Deputy Title IX Coordinator for Students (See the contact information listed in the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document.)
Office Hours: Monday through Friday 8 a.m. to 5 p.m.
Website: www.collin.edu/titleix/

Criminal Trespass Warning Notice
The Collin College Police Department may issue a criminal trespass warning notice to prohibit an individual from entering any Collin College buildings or properties for a specified period of time.
Contact: Collin College Police Department
Office Hours: 24 hours a day, 365 days a year
Phone: 972.578.5555
Website: www.collin.edu/campuspolice/

Employment Options, Employee Resources, Leaves of Absence, and Work Schedule Reassignments
Only available for full-time, part-time, and student employees of Collin College.
Contact: Title IX Coordinator for Employees or Deputy Title IX Coordinator for Employees (See the contact information listed in the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document.)
Office Hours: Monday through Friday 8 a.m. to 5 p.m.
Website: www.collin.edu/titleix/

No Contact Directives and Removals
If appropriate, and depending on the nature of the incident, Collin College may issue a no contact directive or removal (e.g., Temporary Immediate Suspension, temporary removal from Collin College Student Housing, temporary employee administrative leave). The purpose of these interim measures is to prevent contact between the complainant and respondent and protect the safety of the entire Collin College community.
Contact: Appropriate Title IX Coordinator or Deputy Title IX Coordinator (See the contact information listed in the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document.)
Office Hours: Monday through Friday 8 a.m. to 5 p.m.
Website: www.collin.edu/titleix/

Student Housing Changes
Only available for students and employees living in Collin College Student Housing on the Plano Campus.
Contact: Director of Student Housing
Office Hours: Monday through Thursday 9 a.m. to 6 p.m., Friday 8:00 a.m. to 5:00 p.m.
Phone: 972.881.5151
Email: studenthousing@collin.edu
Website: www/collin.edu/studenthousing/

Transportation Accommodations
Collin College does not currently have the means to offer transportation accommodations to a student or employee who reports they are the victim of prohibited conduct.
Court Orders and Orders of Protection

Complainants have the right to seek a no contact order, order of protection, restraining order, or similar lawful orders through a State of Texas civil, criminal, or tribal court. The Court Orders and Orders of Protection Available in Texas table on pages 5-6 contains information on the various court orders and orders of protection available in Texas.

The Collin College Police Department does not issue court orders or orders of protection. Complainants must contact a local law enforcement agency (see the sidebar at the left-hand side of this page for contact information) or a local District Attorney’s office to obtain court orders or orders of protection. Contact information for local District Attorney’s offices is below.

Collin County District Attorney’s Office
2100 Bloomdale Road
Suite 100
McKinney, Texas 75071
Phone: 972.548.4323
Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Website: https://collincountyda.com/family-justice/protective-orders/

Dallas County District Attorney’s Office
Frank Crowley Courts Building
133 N. Riverfront Blvd.
LB 19
Dallas, Texas 75207
Phone: 214.653.3605
Hours: Monday through Friday 8:00 a.m. to 1:00 p.m.
Website: www.dallascounty.org/government/district-attorney/divisions/family-violence.php

Denton County District Attorney’s Office
1450 E. McKinney St.
Suite 3100
Denton, Texas 76209
Phone: 940.349.2600
Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Website: www.dentoncounty.org/439/Victims-Assistance-Division

Rockwall County District Attorney’s Office
To request a protective order, contact:
Women In Need, Inc.
904 N. Goliad St.
Rockwall, Texas 75087
Phone: 972.772.3000
Hours: Monday through Friday 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m.
Website: www.rockwallcountytx.com/901/Protective-Orders

Once a complainant notifies the Collin College Police Department they are in possession of a court order or order of protection, the Collin College Police Department will enforce the order as appropriate. Therefore, it is important to notify the Collin College Police Department at 972.578.5555 as soon as possible if you have a court order or order of protection against another individual.

Retaliation Prohibited

Retaliation against anyone involved in the complaint process is a violation of Collin College policy and is prohibited.

Neither Collin College nor any person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by applicable federal Title IX regulation; Collin College policy; or because the individual has made a report or complaint, testified, assisted with, participated in, or refused to participate in a Title IX investigation, proceeding, or hearing.

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

Charging an individual with a violation(s) that does not involve prohibited conduct, but arises out of the same facts or purpose of interfering with any right or privilege secured by applicable federal Title IX regulations, constitutes retaliation.

In an effort to prevent acts of retaliation, Collin College will keep confidential and not disclose the identities of complainants, respondents, and witnesses, except as permitted by the

Title IX
Family Educational Rights and Privacy Act of 1974 (FERPA)
required by law, or necessary to investigate and resolve a Title IX complaint.

The exercise of rights protected under the First Amendment does not constitute retaliation.

Charging an individual with a violation(s) for making a materially false statement in bad faith in the course of a

Title IX
complaint proceeding does not constitute prohibited retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a bad faith materially false statement.

Complaints alleging retaliation in connection with a complaint of prohibited conduct will be addressed in accordance with the complaint procedures outlined in the current Title IX Complaint Resolution Process Handbook for Collin College Students and Employees available online at www.collin.edu/titleix.

Complaints alleging retaliation in connection with other policies or laws may be filed in accordance with Collin College’s prompt and equitable grievance procedures. For more information, see Board policies DIAB (LOCAL) and FFDB (LOCAL), and the student and employee disciplinary processes. To view Board policies DIAB (LOCAL) and FFDB (LOCAL), go to https://pol.tasb.org/PolicyOnline/SearchResults/?key=304&query=retaliation. For more information on the student disciplinary process, see the Student Code of Conduct located in the current Collin College Student Handbook available at https://www.collin.edu/studentresources/personal/studenthandbook.html, or contact the District Dean of Students Office at 972.881.5604 or dos@collin.edu. For more information on the employee disciplinary process, contact the Human Resources Department at 972.758.3856 or hr@collin.edu.

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# Court Orders and Orders of Protection Available in Texas

<table>
<thead>
<tr>
<th>Type of Order</th>
<th>What It Is</th>
<th>Who Can Request It</th>
<th>How Long It Lasts</th>
<th>Additional Information</th>
</tr>
</thead>
</table>
| **Family Violence Protective Order (FVPO)** | A family violence protective order (FVPO) is issued when there is a finding that family or dating violence has occurred and is likely to occur again in the future. | 1. A Member of a Dating Relationship (Regardless of Age)  
2. An Adult Member of the Family, Household, or Marriage  
3. Any Adult to Protect a Child  
4. Prosecutor  
5. Texas Department of Family Services Staff Member  
6. Victim | Generally, up to a maximum of 2 years  
May be issued for longer than 2 years if:  
1. Offender committed an act that is considered a felony offense  
2. Offender caused serious bodily injury  
3. Same applicant had 2 or more protective orders against the same offender in the past | Issued by the civil court after application is submitted and approved  
Criminally enforceable  
Can order access to a child, spousal support, or child support with civil enforcement only  
Can require the offender to attend a battering intervention and prevention program (BIPP)  
No fee for the applicant  
No criminal case is required |
| **Hate Crime Protective Order (HCPO)** | A hate crime protective order (HCPO) is issued when there is probable cause that an act of arson, assault, criminal homicide, criminal mischief, graffiti, sexual assault, or trafficking occurred because of bias or prejudice against a group identified by race, color, disability, religion, national origin, ancestry, age, gender, or sexual preference. In these cases, it must be alleged that the offender intentionally selected the victim because of bias or prejudice against a group identified by race, color, disability, religion, national origin, ancestry, age, gender, or sexual preference. Additionally, there must be probable cause that the offender is likely to engage in similar conduct in the future. | 1. An Adult Member of the Family, Household, or Marriage  
2. Prosecutor  
3. Victim | Generally, up to a maximum of 2 years  
May be issued for longer than 2 years if:  
1. Offender caused serious bodily injury  
2. Same applicant had 2 or more protective orders against the same offender in the past | Criminally enforceable  
Criminal case is required |
| **Magistrate’s Order for Emergency Protection (MOEP)** | Also known as an “emergency protective order,” a magistrate’s order for emergency protection (MOEP) is issued by a criminal court after the abuser is arrested for committing family violence, indecent assault, sexual assault, sexual abuse, stalking, or trafficking. The victim does not need to be present in the courtroom for an MOEP to be issued. | 1. Magistrate’s Own Motion  
2. Peace Officer  
3. Prosecutor  
4. Victim  
5. Victim’s Parent or Guardian | 31-61 days  
61-91 days for family violence involving the use or display of a deadly weapon | Issued by the criminal court after the offender is arrested  
Criminally enforceable  
Mandatory when family violence involves serious bodily injury or display of a deadly weapon  
Cannot be extended  
Can supersede custody or visitation orders, if issued subsequently |
| **Military Protective Order (MPO)** | A military protective order (MPO) is a short-term order issued by a unit commander, who is advised by a judge advocate, to an active-duty service member under their command. An MPO is issued when it is necessary to safeguard a victim, quell a disturbance, and maintain good order and discipline while giving the victim time to pursue a protective order through a civilian court. | 1. Victim (With Assistance from Victim’s Advocate) | No specified length of time and are often indefinite  
It is within the unit commander’s discretion to determine how long an MPO should last | May be issued in conjunction with a civil protective order  
May be enforced outside of the United States and off the military base  
There is no hearing involved in the process of issuing an MPO  
Cannot be issued against a civilian |
| **No Contact Order** | A no contact order, also known as a “restraining order,” consists of directions from law enforcement to the abuser to refrain from certain conduct. | 1. Prosecutor  
2. Victim | Generally, 1 year from date of issuance | Violating a no contact order can result in criminal charges being filed |
<table>
<thead>
<tr>
<th>Type of Order</th>
<th>What It Is</th>
<th>Who Can Request It</th>
<th>How Long It Lasts</th>
<th>Additional Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual Assault, Sexual Abuse, Indecent Assault, Stalking, or Trafficking Protective Order (SAPO)</td>
<td>A sexual assault, sexual abuse, indecent assault, stalking, or trafficking protective order (SAPO) is a civil court order that is similar to a family violence protective order (FVPO) and specifically designed to protect the victim from the offender. The victim does not have to have a specific relationship with the offender. A hearing is held, and the judge will determine whether there are reasonable grounds to believe the applicant is a victim of sexual assault, sexual abuse, indecent assault, stalking, trafficking, or another crime of a sexual nature. In cases of stalking, the judge will determine whether there is probable cause that stalking occurred and the offender is likely to stalk again in the future.</td>
<td>1. Prosecutor 2. Specific to Stalking Protective Order: A Person in a Proceeding Related to the Criminal Offense of Stalking 3. Victim 4. Victim’s Parent or Guardian</td>
<td>For the life of the offender and victim, or shorter  If no stated duration, 2 years</td>
<td>Criminally enforceable  No criminal case is required  No requirement to prove future harm to the victim</td>
</tr>
<tr>
<td>Temporary Ex Parte Protective Order (TEPPO)</td>
<td>A temporary ex parte protective order (TEPPO) is a court order designed to provide the victim and their family members with immediate protection from the offender. A TEPPO can be issued without having the offender present in court. To obtain a TEPPO, the judge must believe the offender presents a clear and present danger of family violence to the victim or their family members. The judge makes this decision based on the information included in the application for a TEPPO.</td>
<td>1. A Member of a Dating Relationship (Regardless of Age) 2. An Adult Member of the Family, Household, or Marriage 3. Any Adult to Protect a Child 4. Prosecutor 5. Texas Department of Family Protective Services Staff Member 6. Victim 7. Victim’s Parent or Guardian</td>
<td>Until the hearing for final protective order, usually up to 20 days  May be extended for additional 20-day periods</td>
<td>Issued by the civil court after application is submitted and approved  Criminally enforceable after service of order on the offender  Intended to be a short-term protection while the victim awaits a hearing for the final protective order</td>
</tr>
</tbody>
</table>
Reporting Incidents of Prohibited Conduct

You may choose to report to local law enforcement, the Collin College Police Department, Collin College’s Title IX complaint resolution process, or all of these entities. You may also choose not to report to any of these entities, and you are not obligated to report the incident if you choose not to do so. If you decide to report, Collin College will protect your identity in publicly available information, such as within our Annual Security and Fire Safety Report (ASFSR) or timely warning notices sent to the campus community.

You can also access the resources listed in this document regardless of whether or where you choose to report. Collin College will keep referrals to resources confidential, as long as it does not limit our ability to provide them to you. If Collin College needs to share information in order to refer you to a resource, we will notify you of what information needs to be shared, why, and with whom prior to sharing the information.

Note: Reporting to any individual or entity other than the appropriate Title IX coordinator or deputy Title IX coordinator does not constitute filing a formal complaint for the purposes of initiating the Title IX complaint resolution process. To initiate the Title IX complaint resolution process, the complainant must submit a formal complaint to the appropriate Title IX coordinator or deputy Title IX coordinator listed in the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

Reporting to the Appropriate Law Enforcement Official(s)

For immediate notification to law enforcement or in a life-threatening emergency, dial 911.

Collin College encourages anyone who is the victim of or a witness to any crime to promptly and accurately report the incident to the appropriate law enforcement official(s) when the victim of a crime elects to, or is unable to, make such a report. Many complainants find law enforcement to be a great resource, and others choose not to report to law enforcement. We always encourage reporting, but only you can determine whether doing so is the right decision for you. Making a police report does not obligate you to file criminal charges, but it does create a record of the incident. The police report will include your name, the respondent’s name, witnesses’ names, and details of the incident.

It is important to note that the law enforcement agency you report to can vary depending on the specifics of your case and where the incident occurred. To report an incident that occurred on a Collin College campus or property owned or controlled by Collin College to the Collin College Police Department, call 972.578.5555 or dial extension 5555 from any campus phone.

If the incident occurred off campus, contact the appropriate police department in your home city and/or the city in which the incident occurred. Contact information for local law enforcement agencies is located in the left-hand sidebar on page 4 of this document.

If you request assistance, there are people on campus who can help you with reporting to law enforcement if you choose to do so. For assistance in reporting to law enforcement, contact the appropriate Title IX coordinator or deputy Title IX coordinator listed in the “Reporting to Collin the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section below. Additionally, students can contact the District Dean of Students Office at 972.881.5604 or dos@collin.edu and employees can contact the Human Resources Department at 972.758.3856 or hr@collin.edu for assistance with reporting to law enforcement.

Regardless of whether or not you choose to report to law enforcement, there are campus options available to you, including resolution through Collin College’s Title IX complaint resolution process.

Anonymous Reports

In accordance with the Texas Higher Education Code Section 51.252 and Section 51.284, victims can report prohibited conduct anonymously or using a pseudonym. However, the submission of an anonymous report or use of a pseudonym may impair Collin College’s ability to investigate and address the prohibited conduct. Additionally, to initiate the Title IX complaint resolution process, complainants cannot remain anonymous.

To report prohibited conduct anonymously or using a pseudonym, victims can submit the online form available at https://collin.guardianconduct.com/incident-reporting, contact the Collin College Police Department Communications Center 24 hours a day at 972.578.5555, or report in person at any of the Collin College Police Department locations on campus.

When submitting an anonymous report of prohibited conduct to the Collin College Police Department, the victim should inform the dispatcher or officer they would like to remain anonymous or use a pseudonym at the start of the report. The victim should provide as much detail as possible, and the dispatcher or officer will take the report using a pseudonym in place of the victim’s name.

If a victim of prohibited conduct files a report and later determines they would like to remain anonymous or use a pseudonym, the Collin College Police Department can assign a pseudonym to the victim. The victim must inform the Collin College Police Department officer assigned to investigate the case over the phone or in writing that they would like a pseudonym assigned to them. The pseudonym will be used in place of the victim’s name to identify them on any further documentation that could become public information.

Amnesty Policy for Collin College Students

In accordance with the Texas Higher Education Code Section 51.284, Collin College will give amnesty to i.e., not take disciplinary action against a student who reports, in good faith, that the student was the victim of or a witness to an incident of prohibited conduct. This amnesty policy applies regardless of the location at which the incident occurred or the outcome of Collin College’s disciplinary process regarding the incident, if any. This amnesty policy does not apply to a student who reports their own commission or assistance in the commission of prohibited conduct.

False Reports and Claims

A Collin College student who intentionally submits a false report, makes a false claim, or offers false statements regarding prohibited conduct will be subject to appropriate disciplinary action. Charging an individual with a violation(s) for submitting a false report, making a false claim, or making a materially false statement in bad faith during the course of a Title IX investigation regarding does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party submitted a false report, made a false claim, or made a bad faith materially false statement.

A Collin College employee who intentionally submits a false report, makes a false claim, offers false statements, or refuses to cooperate with a Collin College investigation regarding prohibited conduct will be subject to appropriate discipline. Charging an employee with a violation(s) for submitting a false report, making a false claim, making a materially false statement, or refusing to cooperate during the course of an investigation regarding prohibited conduct does not constitute retaliation. However, a determination regarding responsibility, alone, is not sufficient to conclude that any party made a false claim or materially false statement.
Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator
Collin College students and employees can contact the appropriate Title IX coordinator or deputy Title IX coordinator to report incidents of prohibited conduct. Collin College designates the following persons as Title IX coordinators and deputy Title IX coordinators:

**Title IX Coordinator for Students**
Terrence Brennan  
District Dean of Students  
Collin Higher Education Center  
3452 Spur 399  
Suite 457  
McKinney, Texas 75069  
Phone: 972.881.5734  
Email: tbrennan@collin.edu

**Title IX Coordinator for Employees**
Floyd Nickerson  
Chief Employee Success Officer  
Collin Higher Education Center  
3452 Spur 400  
Suite 400  
McKinney, Texas 75069  
Phone: 972.599.3159  
Email: fnickerson@collin.edu

**Deputy Title IX Coordinator for Students**
Amy Throop  
Associate Dean of Title IX Compliance  
Collin Higher Education Center  
3452 Spur 399  
Suite 128  
McKinney, Texas 75069  
Phone: 972.599.3126  
Email: athroop@collin.edu

**Deputy Title IX Coordinator for Employees**
Tonya Jacobson  
Manager/Employee Relations  
Collin Higher Education Center  
3452 Spur 399  
Suite 339  
McKinney, Texas 75069  
Phone: 972.758.3856  
Email: tjacobson@collin.edu

To file a complaint with the appropriate Title IX coordinator or deputy Title IX coordinator electronically, Collin College students and employees can submit the online form available at https://collin.guardianconduct.com/incident-reporting.

See the “Collin College’s Title IX Complaint Resolution Process: Rights and Options” section in this document for more information on pursuing an investigation under Collin College policy.

**Voluntary Confidential Reporting**
Collin College recognizes incidents of crime can be difficult to discuss, and victims and witnesses may want confidentiality in addition to support. Victims and witnesses of a crime who do not want to pursue action within the Collin College system or the criminal justice system may still want to consider making a voluntary confidential report. The Collin College Police Department can file a report on the details of the incident without revealing the victim’s or witness’s identity.

The purpose of a voluntary confidential report is to comply with the victim’s or witness’s wish to keep the matter confidential while taking steps to ensure the future safety of the victim, witness, and others. With such information, Collin College can keep an accurate record of the number of incidents involving students, employees, and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in Collin College’s annual Clery Act crime statistics.

To submit a voluntary confidential report, victims and witnesses can contact the Collin College Police Department Communications Center 24 hours a day at 972.578.5555 or in person at any of the Collin College Police Department office locations on campus.

The victim or witness must inform the Collin College Police Department dispatcher or officer they would like their name and any identifying information to remain confidential at the start of the report. The victim or witness should provide as much detail as possible, and the Collin College Police Department dispatcher or officer will take the report without including the victim’s or witness’s name or identifying information.
Collin College’s Title IX Complaint Resolution Process: Rights and Options

Collin College has adopted complaint resolution procedures to comply with Title IX of the Education Amendments of 1972 (Title IX), as amended and published on May 19, 2020, the Clery Act, and the Violence Against Women Reauthorization Act of 2013 (VAWA) that provide for the prompt and equitable resolution of student and employee complaints alleging dating violence, domestic violence, gender-based harassment, retaliation, sex discrimination, sexual assault, sexual harassment, and stalking (i.e., prohibited conduct). These complaint resolution procedures include information on how to report or file a complaint of prohibited conduct and how Collin College will respond once it has actual notice of an allegation of prohibited conduct.

Collin College’s Title IX complaint resolution procedures apply equally to all Collin College students and employees who are participating in or attempting to participate in Collin College’s education program or activity. Additionally, these complaint resolution procedures only apply to prohibited conduct that impacted a person in the United States.

In accordance with federal Title IX regulations, you have the following rights:

1. The right to a prompt, fair, impartial, unbiased, and equitable process from the initiation of the formal complaint process through the final result.
2. The right to inspect and review any evidence obtained as part of the investigation that is directly related to the allegation(s).
3. The right to be assisted by an advisor of your choosing, who may be, but is not required to be, an attorney, during the formal complaint process. Please note that Collin College is only required to provide an advisor during the Live Hearing phase of the formal complaint process. Therefore, prior to the Live Hearing phase, complainants and respondents may provide their own advisor if they desire to do so.
4. The right to be informed in writing of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time to prepare to participate.
5. The right to be informed that the respondent is presumed not responsible until the conclusion of the formal complaint process when a determination is made.
6. The right to voluntarily participate in an informal resolution process. Both parties must provide their voluntary consent in writing to participate in an informal resolution process. Informal resolution is prohibited in any case where an employee is accused of engaging in prohibited conduct against a student. Collin College will not require the parties to waive their rights to a formal process and agree to informal resolution as a condition of enrollment or employment.
7. The right to be notified in writing of:
   a. The results of any disciplinary proceeding that arises from your formal complaint of prohibited conduct;
   b. Collin College’s procedures for the victim and the respondent to appeal the results of the disciplinary proceeding;
   c. Any change to the results (e.g., through the appeal process); and
   d. When such results become final.
8. The right to submit a complaint to the U.S. Department of Education Office for Civil Rights (OCR). To file a complaint with OCR, call 800.421.3481, email ocr@ed.gov, or go to https://www2.ed.gov/about/offices/list/ocr/complaintintro.html.

The rights and options listed above will be afforded equally to both the complainant and respondent.

The Title IX Informal Resolution Process Flowchart on page 10 of this document and Title IX Formal Resolution Process Flowchart on pages 11-12 of this document provide an overview of Collin College’s Title IX Informal Resolution Process and Title IX Formal Resolution Process. For more information and specific procedures, see the current Title IX Complaint Resolution Process Handbook for Collin College Students and Employees available at www.collin.edu/titleix/ or contact the appropriate Title IX coordinator or deputy Title IX coordinator listed under the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document.
**Title IX Informal Resolution Process Flowchart**

This document provides an overview of the Title IX Informal Resolution Process. For specific procedures, see the current Title IX Complaint Resolution Process Handbook for Collin College Students and Employees available at www.collin.edu/titleix/.

- **Receipt of Complaint**
  - The Title IX complaint process is initiated by the alleged victim (hereafter referred to as the “complainant”), appropriate Title IX coordinator, or an official with the authority to institute corrective measures on behalf of Collin College.
  - To file a complaint, the complainant contacts the appropriate Title IX coordinator or deputy Title IX coordinator, or submits the online form available at [https://collin.guardianconduct.com/incident-reporting](https://collin.guardianconduct.com/incident-reporting).
  - If reported orally, the complaint is reduced to writing by the appropriate Title IX coordinator or designee.
  - The complaint must contain the complainant’s actual or digital signature. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign and submit the complaint in the complainant’s stead.

- **Notice of Supportive Measures**
  - The appropriate Title IX coordinator or designee promptly contacts the complainant and offers supportive measures (i.e., appropriate advocacy and on- and off-campus resources, as outlined in Collin College’s Complainant’s Rights, Options, and Supportive Measures packet).
  - These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.
  - In the event a formal complaint is filed and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures are also offered to the respondent (i.e., appropriate advocacy and on- and off-campus resources, as outlined in Collin College’s Respondent’s Rights and Supportive Measures packet).

- **Initiation of Informal Resolution Process**
  - Informal resolution is prohibited in any case where an employee is accused of engaging in prohibited conduct against a student.
  - The parties must provide their voluntary consent in writing to participate in the Informal Resolution Process.
  - The appropriate Title IX coordinator or designee provides the parties with the required written notice of the allegation(s) and a description of the parameters of the Informal Resolution Process. This written notice will include a statement that either party is permitted to withdraw from the Informal Resolution Process and resume the Formal Resolution Process at any time prior to a final determination being reached in the case.

- **Meeting with Informal Resolution Facilitator**
  - The informal resolution facilitator meets separately with both parties.
  - The informal resolution facilitator notifies both parties of their rights and options, including the right to withdraw from the Informal Resolution Process and resume the Formal Resolution Process at any time prior to a final determination being reached in the case.
  - Both parties read and sign the Voluntary Consent to Informal Resolution form indicating they are voluntarily and willingly consenting to pursue the Informal Resolution Process.
  - If either party chooses to withdraw from the Informal Resolution Process after signing the Voluntary Consent to Informal Resolution form, they will be required to read and sign the Withdrawal from Informal Resolution Process form prior to a final determination being reached and both parties signing the Informal Resolution Agreement form.

- **Informal Resolution Agreement**
  - The informal resolution facilitator completes the Informal Resolution Agreement form and clearly explains the informal resolution terms.
  - The informal resolution facilitator sends the parties the Informal Resolution Agreement form, and gives them 10 College District business days to review and respond to the document prior to finalizing it.
  - If, after 10 College District business days, both parties agree to the informal resolution terms, they will sign the final Informal Resolution Agreement form. The informal resolution facilitator will then notify both parties simultaneously in writing of the final signed informal resolution agreement form. Once the final informal resolution agreement form is signed, the matter will be closed, the informal resolution will be non-appealable, and the Formal Complaint Process will not be re-initiated.
  - If, after 10 College District business days, either party does not sign the final informal resolution agreement form, the Formal Resolution Process will resume at the point where it was stopped when both parties agreed to pursue the Informal Resolution Process and signed the Voluntary Consent to Informal Resolution form.
**Title IX Formal Resolution Process Flowchart**

This document provides an overview of the Title IX Formal Resolution Process. For specific procedures, see the current Title IX Complaint Resolution Process Handbook for Collin College Students and Employees available at [www.collin.edu/titleix](http://www.collin.edu/titleix).

**Receipt of Complaint**
- The Title IX complaint process is initiated by the alleged victim (hereafter referred to as the "complainant"), appropriate Title IX coordinator, or an official with the authority to institute corrective measures on behalf of Collin College.
- To file a complaint, the complainant contacts the appropriate Title IX coordinator or deputy Title IX coordinator, or submits the online form available at [https://collin.guardianconduct.com/incident-reporting](https://collin.guardianconduct.com/incident-reporting).
- If reported orally, the complaint is reduced to writing by the appropriate Title IX coordinator or designee.
- The complaint must contain the complainant's actual or digital signature. If the complainant is not able or willing to sign the complaint, the appropriate Title IX coordinator or designee may sign and submit the complaint in the complainant's stead.

**Notice of Supportive Measures**
- The appropriate Title IX coordinator or designee promptly contacts the complainant and offers supportive measures (i.e., appropriate advocacy and on- and off-campus resources, as outlined in Collin College's Complainant's Rights, Options, and Supportive Measures packet).
- These supportive measures and resources are available to the complainant whether or not they choose to file a formal complaint.
- In the event a formal complaint is filed and the appropriate Title IX coordinator or designee determines an investigation should be initiated, supportive measures are also offered to the respondent (i.e., appropriate advocacy and on- and off-campus resources, as outlined in Collin College's Respondent's Rights and Supportive Measures packet).

**Determination to Proceed with an Investigation**
- The appropriate Title IX coordinator or designee determines whether the allegation(s): 1. occurred while participating in or attempting to participate in Collin College's education program or activity, 2. impacted a person in the United States, and/or 3. if proven, would meet the definition of prohibited conduct.
- If the allegation(s) meet the criteria listed above, the appropriate Title IX coordinator or designee assigns an appropriate individual(s) to investigate the complaint.
- If the allegation(s) should be addressed through another Collin College process, the appropriate Title IX coordinator or designee forwards the complaint to the appropriate Collin College employee(s).
- If the allegations do not meet one (1) or more of the criteria listed above, the complaint is dismissed. Additionally, Collin College may dismiss a complaint at any time if: 1. the complainant would like to withdraw the complaint, 2. the respondent is no longer enrolled or employed by Collin College, or 3. specific circumstances prevent Collin College from gathering evidence sufficient to reach a determination as to the complaint or allegation(s).

**Investigation**
- The respondent is presumed to be not responsible for the alleged prohibited conduct until a written determination is made at the conclusion of the Title IX complaint process.
- The burden of gathering evidence and burden of proof falls on the investigator(s), not the parties.
- The investigator(s) notifies the parties of their rights and options.
- The investigator(s) meets separately with each party and their respective advisors (if the parties elect to provide their own advisors during this phase).
- The investigator(s) meets separately with each witness.
- The investigator(s) engages in an individualized safety and risk analysis to determine whether interim action(s) are appropriate and may recommend interim action(s) to the appropriate Title IX coordinator or designee. If the interim action(s) include a removal (e.g., temporary immediate suspension, temporary removal from Collin College Student Housing, temporary employee administrative leave), the respondent has the right to challenge the interim action(s) immediately after the removal.
Title IX Formal Resolution Process Flowchart

This document provides an overview of the Title IX Formal Resolution Process. For specific procedures, see the current Title IX Complaint Resolution Process Handbook for Collin College Students and Employees available at [www.collin.edu/titleix](http://www.collin.edu/titleix).

Investigation Report

- At the conclusion of the investigation, the investigator(s) writes an Investigation Report that fairly summarizes the investigation and includes all evidence directly related to the allegation(s).
- The investigator(s) or appropriate Title IX coordinator or designee sends the parties and their respective advisors the Investigation Report in electronic format or hard copy, and gives them 10 College District business days to inspect, review, and respond to the document prior to finalizing it.
- The investigator(s) finalizes the Investigation Report at least 10 College District business days prior to the Live Hearing.
- The investigator(s) or appropriate Title IX coordinator or designee notifies the parties and their respective advisors simultaneously in writing of the final Investigation Report, and sends a copy of the document to them in electronic format or hard copy.

Live Hearing

- The investigation is followed by a Live Hearing.
- If a party is unable to obtain an advisor, the appropriate Title IX coordinator or designee assigns an appropriate advisor to the party for the purpose of conducting cross-examination for the party during the Live Hearing.
- The appropriate Title IX coordinator or designee notifies the parties and their respective advisors simultaneously in writing of the date, time, and place of the Live Hearing.
- Specific procedures for the Live Hearing, including time limits for statements, rebuttal, and cross-examination, will be provided to the parties and their respective advisors prior to the Live Hearing.
- The appropriate Title IX coordinator or designee assigns an individual(s) from the pool of hearing officers to conduct the Live Hearing.
- The hearing officer deliberates on the evidence, determines responsibility using the preponderance of the evidence standard (i.e., more likely than not to have occurred), and composes a Written Determination of Responsibility.

Appeal

- Either the complainant or respondent may appeal the hearing officer’s determination within 10 College District business days on the following grounds: 1. procedural irregularity that affected the outcome, 2. new evidence not reasonably available that could affect the outcome, and/or 3. conflict of interest or bias by Collin College’s participants that affected the outcome.
- The appropriate Title IX coordinator or designee notifies the non-appealing party the other party has appealed and allows them to submit a written statement in response.
- The appropriate Title IX coordinator or designee assigns the appropriate vice president or designee to serve as the appeal decision maker.
- The appropriate vice president or designee deliberates on the evidence, makes a determination using the preponderance of the evidence standard (i.e., more likely than not to have occurred), and composes an Appeal Determination.

Expulsion and Termination Appeals

- In cases where Expulsion of a student or Termination of an employee is recommended, either party may appeal by submitting a written request to the appropriate Title IX coordinator or designee within 10 College District business days of the appeal decision maker's determination.
- The appropriate Title IX coordinator or designee notifies the non-appealing party the other party has appealed and allows them to submit a written statement in response.
- The appropriate Title IX coordinator or designee forwards all information regarding the case to the College District president or designee.
- The College District president or designee deliberates on the evidence and makes a determination to affirm, modify, remand, or reverse the recommendation for Expulsion or Termination.
- The College District president or designee’s decision is final and non-appealable.
Collin College’s *Title IX* Complaint Resolution Process: Live Hearing Advisors

If you are unable to provide your own advisor for the Live Hearing phase of the *Title IX* formal resolution process, Collin College will provide one (1) for you from the list below without any fee or charge. Additionally, should you choose to have your own advisor present at any time during either the *Title IX* informal resolution process or formal resolution process, you may contact any of the individuals listed below to determine whether they are available to assist you. Contacting any of these individuals is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how submit an official report of prohibited conduct.

**Hannah Adams**  
Biology Professor  
Plano Campus  
Office: Room K-217  
Phone: 972.881.5675  
Email: hmadams@collin.edu

**Tiffanee Arnold**  
Dance Professor  
Plano Campus  
Office: Room AA-145  
Phone: 972.881.5830  
Email: tarnold@collin.edu

**Alexis Bohanna**  
Associate Academic Dean  
Plano Campus  
Office: Room K-105  
Phone: 972.881.5645  
Email: abohanna@collin.edu

**David Boozer**  
History Professor  
Frisco Campus  
Office: Room U-117  
Phone: 972.377.1791  
Email: dboozer@collin.edu

**William Brannon**  
English Professor  
Wylie Campus  
Office: Room LB-200D  
Phone: 972.378.8967  
Email: wbrannon@collin.edu

**Tiffany Cartwright**  
Political Science Professor  
Technical Campus  
Office: Room A-070JC  
Phone: 214.491.6224  
Email: tcartwright@collin.edu

**Benjamin Copeland**  
Political Science Professor  
Plano Campus  
Office: Room H-206  
Phone: 972.881.5422  
Email: bcopeland@collin.edu

**Catherine Duke**  
Developmental Math Professor  
Frisco Campus  
Office: Room J-156  
Phone: 972.377.1763  
Email: cduke@collin.edu

**Pam Gaiter**  
Sociology Professor  
Plano Campus  
Office: Room I-207  
Phone: 972.548.6705  
Email: pgaiter@collin.edu

**John Guillory**  
Associate Dean of Student and Enrollment Services  
Frisco Campus  
Office: Suite F-109  
Phone: 972.377.1521  
Email: jguillory@collin.edu

**Liz Howard**  
Associate Dean of Student and Enrollment Services  
McKinney Campus  
Office: Room W-101A  
Phone: 972.549.6351  
Email: ehoward@collin.edu

**Evans Jarnefeldt**  
Theater Professor  
Plano Campus  
Office: Room D-120  
Phone: 972.881.5695  
Email: ejarnefeldt@collin.edu

**Katie Johnson**  
Biology Professor  
Frisco Campus  
Office: Room LH-214  
Phone: 972.377.1633  
Email: kajohnson@collin.edu

**Nadia Khedairy**  
Program Career Coach  
Frisco Campus  
Office: Room G-115  
Phone: 469.365.1816  
Email: nkhedairy@collin.edu

**Thomas Pickens**  
History Professor  
Frisco Campus  
Office: Room U-125  
Phone: 972.548.6781  
Email: tpickens@collin.edu

**Aaron West**  
Music Professor  
Frisco Campus  
Office: Room J-144  
Phone: 972.377.1757  
Email: awest@collin.edu
Collin College’s Title IX Complaint Resolution Process: Potential Penalties

Collin College must follow a grievance process that complies with applicable federal Title IX regulations before the imposition of any disciplinary sanctions (or other actions that are not supportive measures) against a respondent. After the Live Hearing, the hearing officer(s) will deliberate on the evidence provided and determine responsibility using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The live hearing officer(s) will compose a Written Determination of Responsibility which will clearly state any disciplinary sanctions being imposed (or recommended in the case of Expulsion of a student or Termination of an employee) on the respondent and any remedies that must be provided to the complainant.

Potential Penalties That May Be Imposed on a Respondent

Employee Respondent

The live hearing officer(s) may impose the following penalties on an employee respondent or other penalties, as appropriate:

1. Coaching and Counseling
2. Written Disciplinary Action
3. Unpaid Administrative Leave
4. Recommendation for Termination

Student Respondent

The live hearing officer(s) may impose the following penalties on a student respondent or other penalties, as appropriate:

1. Reprimand: A verbal or written warning to the student following a rule violation. Repetition of such misconduct may result in more severe disciplinary action.
2. Restitution: Reimbursement for damage to or misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
3. Educational Project Experience (EPE): An assignment or experience allowing the student to learn specific behaviors or lessons related to the student’s conduct and the specifics of the student’s disciplinary case. EPEs offered by Collin College include, but are not limited to, awareness seminars, essays or written assignments, and online learning modules.
4. Conditional Probation for One (1) Calendar Year, Two (2) Calendar Years, or Three (3) Calendar Years: The placing of a student on notice that continued infraction of regulations may result in Suspension or Expulsion from Collin College. Conditional Probation may include restrictions on a student’s rights and privileges or specified community service. The Conditional Probation may be for a specified length of time or an indefinite period according to the relative severity of the infraction or misconduct. Failure to fulfill the terms of the Conditional Probation may lead to Suspension or Expulsion.
5. Suspension for One (1) Regular Long Semester (i.e., Fall or Spring), One (1) Calendar Year, Two (2) Calendar Years, Three (3) Calendar Years, or Four (4) Calendar Years: Forced withdrawal from Collin College for either a definite period of time or until stated conditions have been met. Normally, Suspension will extend through a minimum of one (1) regular long semester (with summer sessions not counting in the one [1] semester minimum time lapse). However, Suspension may exceed the one (1) semester minimum.
6. Expulsion: Permanent forced withdrawal from Collin College. A student receiving Expulsion will have the action noted in the student’s permanent record.

Suspended or Expelled Students

No former student who has been suspended or expelled from Collin College for disciplinary reasons will be permitted on the campus or other facilities of Collin College, initiated into an honorary or service organization, or permitted to receive credit for academic work done in residence or by correspondence or extension during the period of Suspension or Expulsion without the prior written approval of the appropriate administrator or the Board of Trustees (Board).

Petition to Revoke Expulsion

Once five (5) calendar years from the date of the College District President or designee’s decision have expired, the student may petition to revoke the Expulsion. Contact the District Dean of Students Office at 972.881.5604 or dos@collin.edu to request an Expulsion Revocation Form.
Collin College’s *Title IX* Complaint Resolution Process: Potential Remedies

Collin College must follow a grievance process that complies with applicable federal *Title IX* regulations before the imposition of any disciplinary sanctions (or other actions that are not supportive measures) against a respondent. After the Live Hearing, the hearing officer(s) will deliberate on the evidence provided and determine responsibility using the preponderance of the evidence standard (i.e., more likely than not to have occurred). The live hearing officer(s) will compose a *Written Determination of Responsibility* which will clearly state any disciplinary sanctions being imposed (or recommended in the case of Expulsion of a student or Termination of an employee) on the respondent and any remedies that must be provided to the complainant.

**Potential Remedies That May Be Provided to a Complainant**

If a respondent is found to be responsible for committing prohibited conduct, Collin College must effectively implement remedies for the complainant that are designed to restore or preserve the complainant’s right to equal access to education.

**Employee Complainant**

Remedies the live hearing officer(s) can offer to an employee complainant include, but are not limited to:

1. Drop a Course Without an Academic Penalty;
2. Increased Security and Staff Monitoring of Certain Areas of the Campus;
3. Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection, Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
4. No Contact Directive Issued by Collin College;
5. Referral to Appropriate Medical Facility;
6. Referral to Appropriate Off-Campus Resources;
7. Referral to Collin College Police Department and/or Local Law Enforcement Agency;
8. Referral to Employee Assistance Program (EAP);
9. Specific Educational Programming for an Individual or Group; and
10. Work Schedule Reassignment.

**Student Complainant**

Remedies the live hearing officer(s) can offer to a student complainant include, but are not limited to:

1. Campus Change;
2. Class Schedule Change;
3. Drop a Course Without an Academic Penalty;
4. Increased Security and Staff Monitoring of Certain Areas of the Campus;
5. Information Regarding and Referrals to the Appropriate Agency for a No-Contact Order, Order of Protection, Restraining Order, or Similar Lawful Order through a Civil, Criminal, or Tribal Court;
6. Late Withdrawal from a Course;
7. No Contact Directive Issued by Collin College;
8. Referral to Appropriate Medical Facility;
9. Referral to Appropriate Off-Campus Resources;
10. Referral to Collin College Police Department and/or Local Law Enforcement Agency;
11. Referral to Counseling Services;
12. Specific Educational Programming for an Individual or Group;
13. Student Employment Assignment Change; and
14. Student Housing Change (If Residing in Collin College Student Housing).
Campus Resources

If you are a victim of prohibited conduct, there are resources on campus from which you may seek support. Contacting any of these campus resources is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how submit an official report of prohibited conduct.

Accommodations at Collin College for Equal Support Services (ACCESS) Office (Disability Services)
The Accommodations at Collin College for Equal Support Services (ACCESS) Office provides disability services, reasonable accommodations, individual attention, and support for Collin College students who need assistance with any aspect of their campus experience (e.g., accessibility, academics, testing, and registration).

Office Locations and Hours:
Celina Campus, Room 103D: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Farmersville Campus, Room 127G: Mon. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Frisco Campus, Room F-144C: Mon., Wed., and Thurs. 8:00 a.m. to 5:00 p.m.; Tues. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
McKinney Campus, Suite W-200: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Plano Campus, Suite D-140: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Technical Campus, Suite A-130: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Wylie Campus, Suite CC-215: Mon., Tues., and Wed. 8:00 a.m. to 5:00 p.m.; Thurs. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.

Phone Numbers:
Celina Campus: 972.881.5898
Farmersville Campus: 972.881.5898
Frisco Campus: 972.377.1781
McKinney Campus: 972.548.6816
Plano Campus: 972.881.5898
Technical Campus: 972.881.5898
Wylie Campus: 972.378.8356

Email: access@collin.edu
Website: www.collin.edu/studentresources/disabilityservices/index.html

Collin College Police Department
The Collin College Police Department works to ensure a positive learning environment that is free of crime, violence, or the threat of violence. Collin College Police Department officers are located at each campus and center, except for the Rockwall Center which is patrolled by the Rockwall Police Department, and can take reports, investigate incidents, make lawful arrests of violators, and issue citations when necessary.

Office Locations:
Celina Campus, Room 129
Collin Higher Education Center, Room 134
Courtyard Center, Room 125
Farmersville Campus, Room 103
Frisco Campus, Room LH-179
McKinney Campus, Room C-121
Plano Campus, Suite K-119
Technical Campus, Room C-010
Wylie Campus, Room B-139

Office Hours: 24 hours a day, 365 days a year
Phone: 972.578.5555
Website: www.collin.edu/campuspolice/index.html

Collin College Student Housing
Collin College Student Housing provides housing for currently enrolled Collin College students at the Plano Campus. Assists with housing changes only for students who are already residing on the property.

Office Hours: Mon. through Thurs. 9:00 a.m. to 6:00 p.m., Fri. 8:00 a.m. to 5:00 p.m.
Phone: 972.881.5126
Email: studenthousing@collin.edu
Website: www.collin.edu/studenthousing/

Counseling Services (Confidential Resource for Students)
The Counseling Services Office provides counseling services free of charge to currently enrolled Collin College students. Counseling sessions are confidential and conducted by licensed mental health professionals.

Office Locations and Hours:
Celina Campus, Room 103F: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Farmersville Campus, Room 127G: Mon. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Frisco Campus, Room F-144: Mon., Wed., and Thurs. 8:00 a.m. to 5:00 p.m.; Tues. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
McKinney Campus, Suite W-200: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Plano Campus, Suite D-140: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Technical Campus, Suite A-130: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Wylie Campus, Suite CC-215: Mon., Tues., and Wed. 8:00 a.m. to 5:00 p.m.; Thurs. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.

Phone Numbers:
Celina Campus: 972.881.5126
Farmersville Campus: 972.881.5126
Frisco Campus: 972.377.1781
McKinney Campus: 972.548.6648
Plano Campus: 972.881.5126
Technical Campus: 972.881.5126
Wylie Campus: 972.378.8356

Email: personalcounseling@collin.edu
Website: www.collin.edu/studentresources/counseling/index.html

District Dean of Students Office
The District Dean of Students Office provides advocacy and support to Collin College students. Assists students with reporting to the appropriate Title IX coordinator or deputy Title IX coordinator and local law enforcement agencies.

Office Locations and Hours:
Celina Campus, Room 103E: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Collin Higher Education Center, Suite 457: Mon. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Farmersville Campus, Room 127G: Mon. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Frisco Campus, Room F-109H: Mon., Wed., and Thurs. 8:00 a.m. to 5:00 p.m.; Tues. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Campus Resources (Continued)

If you are a victim of prohibited conduct, there are resources on campus from which you may seek support. Contacting any of these campus resources is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how to submit an official report of prohibited conduct.

McKinney Campus, Suite W-200: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Plano Campus, Suite D-128: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Technical Campus, Suite A-130: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Wylie Campus, Suite CC-215: Mon., Tues., and Wed. 8:00 a.m. to 5:00 p.m.; Thurs. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.

Phone: 972.881.5604
Email: dos@collin.edu
Website: www.collin.edu/studentresources/deanofstudents/

Employee Assistance Program (Confidential Resource for Full-Time Employees)
Collin College provides confidential and voluntary assistance to full-time employees and their household members through the Employee Assistance Program (EAP). This benefit is available 24 hours a day, seven (7) days a week, and provides up to eight (8) sessions per service type per year. There is no charge for full-time employees and their household members to use the EAP’s services.

Office Hours: 24 hours a day, 7 days a week
Phone: 866.327.2400
Email: eap@deoakseap.com
Website: https://www.deeroakseap.com/

Financial Aid and Veterans Services Office
The Financial Aid and Veterans Services Office provides federal, state, and veterans financial assistance for Collin College students. Assists students with identifying and obtaining resources to support their educational pursuits.

Office Locations and Hours:
Celina Campus, Room 124: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Farmersville Campus, Room 123E: Mon. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Frisco Campus, Suite F-109: Mon., Wed., and Thurs. 8:00 a.m. to 5:00 p.m.; Tues. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
McKinney Campus, Suite W-100: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wed. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Plano Campus, Suite G-103: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Technical Campus, Room A-102: Mon., Tues., and Thurs. 8:00 a.m. to 5:00 p.m.; Wednesday 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.
Wylie Campus, Suite CC-100: Mon., Tues., and Wed. 8:00 a.m. to 5:00 p.m.; Thurs. 8:00 a.m. to 7:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.

Phone: 972.881.5760
Email: financialaid@collin.edu
Website: www.collin.edu/gettingstarted/financialaid/

Human Resources Department
The Human Resources Department provides advocacy, support, and accommodations to Collin College full-time, part-time, and student employees. The Human Resources Department assists employees with reporting to the appropriate Title IX coordinator or deputy Title IX coordinator and local law enforcement agencies.

Office Location and Hours:
Collin Higher Education Center, Suite 339: Mon. through Fri. 8:00 a.m. to 5:00 p.m.

Phone: 972.599.3152
Email: hr@collin.edu
Website: www.collin.edu/hr/index.html

International Student Office (Visa and Immigration Assistance for Students)
The International Student Office (ISO) provides visa and immigration assistance for Collin College students.

Office Location and Hours:
Plano Campus, Suite G-103: Mon. 8:00 a.m. to 7:00 p.m.; Tues. through Thurs. 8:00 a.m. to 5:00 p.m.; Fri. 9:00 a.m. to 5:00 p.m.

Phone: 972.516.5012
Email: ISO@collin.edu
Website: www.collin.edu/gettingstarted/advising/international/index.html

TimelyCare (Confidential Resource for Students, Adjunct Faculty, and Part-Time Staff)
Collin College provides telehealth services free of charge to currently enrolled Collin College students, adjunct faculty, and part-time staff through TimelyCare. Telehealth sessions are confidential and conducted by licensed physicians, nurse practitioners, physician assistants, and mental health providers. There is no charge for qualified individuals to utilize TimelyCare’s services.

Office Hours: 24 hours a day, 7 days a week
Phone: 833.484.6359
Email: help@timely.md
Website: www.timelycare.com/collincollege

Veterans Resource Centers (VRCs)
The Veterans Resource Centers (VRCs) coordinate college-wide services to connect military-affiliated students with Collin College and community resources designed to ensure a smooth transition into college life and foster academic success. Services provided by the VRCs range from providing information regarding academics, admissions, financial aid, and Department of Veterans Affairs (VA) educational benefits to advocacy and resource referrals. Veterans and military-affiliated students are welcomed and encouraged to utilize the study areas and computer stations in the VRCs. Spending time in the VRCs also provides veterans and military-affiliated students the opportunity to network with other individuals who have served.

Office Locations:
Celina Campus, Room 124
Farmersville Campus, Room 123E
Frisco Campus, Room F-141
McKinney Campus, Suite W-204
Plano Campus, Rooms D-200 and D-201
Technical Campus, Room A-150
Wylie Campus, Suite CC-214

Phone Numbers:
Celina Campus: 469.905.3527
Farmersville Campus: 972.549.6436
Frisco Campus: 972.377.1020
McKinney Campus: 972.548.6767
Plano Campus: 972.881.5774
Technical Campus: 972.553.1186
Wylie Campus: 972.378.8291
Email: vrc@collin.edu
Website: www.collin.edu/studentresources/veteransresources/
Community and Off-Campus Resources

If you are a victim of prohibited conduct, there are off-campus community resources from which you may seek support. Contacting any of these community resources is not considered an official report to Collin College of prohibited conduct. See the "Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator" section on page 8 of this document for information on how submit an official report of prohibited conduct.

211 Texas
This resource connects Texas with various services, including, but not limited to, criminal justice information, crisis and emergency services (e.g., crisis/counseling hotlines, domestic/family violence services, family protective services), employment assistance, food and nutrition information, financial resources, housing and shelter (e.g., affordable housing, emergency shelter), legal aid for victims, and veterans services.

Phone: 211 or 877.541.7905
Website: www.211texas.org/

988 Suicide and Crisis Lifeline
The 988 Suicide and Crisis Lifeline provides free and confidential support for people in distress. Additionally, it connects individuals to trained counselors who are part of the existing Lifeline network. These trained counselors will listen, understand how their problems are affecting the individual, provide support, and connect the individual to appropriate resources, as necessary.

24/7 Suicide and Crisis Lifeline Phone, Text, and Chat: 988
Phone: 800.273.8255
Website: https://988lifeline.org/

Abused Deaf Women’s Advocacy Services (ADWAS)
Abused Deaf Women’s Advocacy Services (ADWAS) empowers Deaf and Deaf/Blind survivors of domestic violence, sexual assault, and harassment to transform their lives, while striving to change the beliefs and behaviors that foster and perpetuate violence. ADWAS provides comprehensive services to individuals and families, community education, and advocacy on systems and policy issues.

Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Phone (Voice and Video Phone): 206.922.7088
Email: adwas@adwas.org
Website: www.adwas.org/

Assistance Center of Collin County
The Assistance Center of Collin County brings carefully qualified and prompt short-term assistance to individuals and families in financial crisis to help them regain self-sufficiency. Through discerning programs, guidance and funds, the Assistance Center of Collin County helps stabilize Collin County families’ home economies to fight homelessness, hunger and poverty as well as help protect the entire community by serving those in need.

Address: 900 E. 18th St., Plano, Texas 75074
Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Assistance Hotline: 972.422.1850
Phone: 972.422.1125
Website: https://assistancecenter.org/

The Center for Changing Our Campus Culture (The Center)
An online resource to address dating violence, domestic violence, sexual assault, and stalking that is supported by the Department of Justice’s Office on Violence Against Women (OVW). The Center provides the latest research, sample campus policies, protocols, best practices, and information on how to access training opportunities and technical assistance designed to assist various stakeholders as they work to change the culture on their campuses.

Email: info@changingourcampus.org
Website: http://changingourcampus.org/

CHETNA
CHETNA is a non-profit agency specializing in culture-specific holistic services for South Asian victims of domestic violence. CHETNA recognizes the unique barriers and challenges South Asian victims often face, and strives to provide culture-specific programs to assist survivors on their path toward healing and well-being. CHETNA serves the Dallas-Fort Worth area and surrounding counties.

Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Phone: 888.924.3862
Email: chetna@chetna-dfw.org
Website: https://chetna-dfw.org/

Collin County Cares
Collin County Cares is a searchable directory of service providers. This comprehensive directory is a collaboration of Texas Health Presbyterian Hospital Plano and the Assistance Center of Collin County, and includes information on medical services, mental health services, victim’s services, and other service providers throughout Collin County, Texas.

Email: info@collincares.org
Website: https://collincares.org/agency1_list.php

Collin County Council on Family Violence (CCCFV)
The Collin County Council on Family Violence (CCCFV) strengthens collaborative, professional partnerships and serves as a catalyst for a sustained movement against family violence in Collin County.

Website: https://cccfv.com/

The Deaf Hotline
The Deaf Hotline is a hotline formed by a partnership between Abused Deaf Women’s Advocacy Services (ADWAS) and the National Domestic Violence Hotline (NDVH). The Deaf Hotline provides support, advocacy, and information regarding domestic violence and sexual assault for the national Deaf community. The Deaf Hotline has advocates available 24/7 for advocacy, crisis intervention, education, information, and referrals for Deaf, Deaf/Blind, and Deaf/Disabled callers.
Community and Off-Campus Resources (Continued)

If you are a victim of prohibited conduct, there are off-campus community resources from which you may seek support. Contacting any of these community resources is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how submit an official report of prohibited conduct.

Hours: 24 Hours a Day, 7 Days a Week
Video Phone: 855.812.1001
Email: hotline@adwas.org
Website and Live Chat: https://thedefahotline.org/

Department of Defense (DoD) Safe Helpline
Provides support tailored to members of the Department of Defense (DoD) community and their loved ones who have been affected by sexual assault. Safe Helpline is completely anonymous, confidential, and allows victims to access one-on-one support, peer-to-peer support, information, and resources, and self-care exercises to aid in their recovery.

Hours: Available 24 Hours a Day, 7 Days a Week
Phone: 877.995.5247
Website: https://safehelpline.org/

End Violence Against Women International (EVAWI)
End Violence Against Women International (EVAWI) envisions a world where gender-based violence is unacceptable; perpetrators are held accountable; and victims receive the compassion, support, and justice they deserve. EVAWI promotes victim-centered, multidisciplinary collaboration, which strengthens the response of the criminal justice system, other professionals, allies, and the public to make communities safer. EVAWI also created the Start by Believing global campaign aimed at transforming the way we respond to sexual assault. For more information on Start by Believing, see the “Start by Believing” listing in this document or go to www.startbybelieving.org/about/

Phone: 509.684.9800
Website: www.evawintl.org/

The Family Place
The Family Place empowers survivors of family violence by providing safe housing, counseling, and skills that create independence while building community engagement and advocating for social change to stop family violence. The Family Place is the largest family violence service provider in Texas with three (3) emergency shelters providing 136 shelter beds each night, including the state’s only shelter for men and children, and three (3) counseling centers. All of The Family Place’s services are free and offered in both English and Spanish.

24-Hour Crisis Hotline: 214.941.1991
Website: https://familyplace.org/home

Genesis Women’s Shelter
Genesis Women’s Shelter was created to give women in abusive situations a way out. Their mission is to provide safety, shelter, and support for women and children who have experienced domestic violence, and to raise awareness regarding its cause, prevalence, and impact.

24-Hour Helpline (Phone or Text): 214.946.4357
Website: www.genesisshelter.org/

Hope’s Door New Beginning Center
Hope’s Door New Beginning Center is a non-profit organization that provides shelter, family services, and transitional housing to help individuals and families escape and heal from dating violence, domestic violence, and family violence. Hope’s Door New Beginning Center offers free trauma-informed services, and has two (2) outreach centers, a resale store, and two (2) shelters, one (1) each in Plano, Texas, and Garland, Texas.

Plano Outreach Center
Address: 860 F Ave., Suite 100, Plano, Texas 75074
Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Phone: 972.422.2911

Garland Outreach Center
Address: 218 N. 10th St., Garland, Texas 75040
Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Phone: 972.422.2911

Resale Store
Address: 2129 W. Parker Rd., Suite 300, Plano, Texas 75023
Hours: Monday through Friday 11:00 a.m. to 6:00 p.m., Sunday 12:00 p.m. to 6:00 p.m.
Phone: 972.469.0610

24-Hour Confidential Emergency Hotline:
972.276.0057
Website: https://hdnbc.org/

Hope Women’s Center
Hope Women’s Center is a non-profit medical clinic serving Collin County and the surrounding North Dallas area that provides support and resources to help women along their pregnancy journey. Hope Women's Center provides free medical services and accurate information on all options regarding unplanned pregnancy, including education on abortion, adoption, and parenting. Hope Women’s Center’s goal is to provide women and teens with an education that empowers them to make healthy, well-informed decisions.

Address: 2777 Virginia Parkway, McKinney, TX 75071
Phone: 972.562.4671
Website: https://myhope.org/

Legal Aid for Survivors of Sexual Assault (LASSA)
Legal Aid for Survivors of Sexual Assault (LASSA) is a project of the Texas Legal Services Center that serves 182 Texas counties from the panhandle to the Texas-Mexico border. LASSA provides survivors of sexual assault with a statewide hotline that connects them with an entire network of legal aid providers who offer a wide range of free and confidential services for legal issues stemming from sexual assault.

Hours: Monday through Friday 9:00 a.m. to 7:00 p.m.
Phone: 800.303.7233, Option 1
Website: www.tslc.org/lassa
Community and Off-Campus Resources (Continued)

If you are a victim of prohibited conduct, there are off-campus community resources from which you may seek support. Contacting any of these community resources is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how submit an official report of prohibited conduct.

LGBT National Help Center
The LGBT National Help Center provides free and confidential peer support as well as local, national, and international resources for the lesbian, gay, bisexual, transgender, queer, and questioning community. The LGBT National Help Center assists with coming-out issues, safer-sex information, bullying, family concerns, relationship problems, questions regarding sexual orientation and gender identity, and more.

National Hotline: 888.843.4564
National Youth Talkline (For Callers Through Age 25): 800.246.7743
National Senior Hotline (Callers Age 50 and Above): 888.234.7243
Website: www.glbthotline.org/

LifePath Systems
LifePath Systems is a community-based, non-profit organization created specifically to help individuals and their families dealing with mental illnesses, intellectual disabilities, and developmental delays. LifePath Systems provides mental health services for people in Collin County, Texas, and surrounding areas.

24/7 Crisis Hotline: 877.422.5939
Phone: 972.562.0190
Website: www.lifepathsystems.org/

Love Is Respect
Love Is Respect engages, educates, and empowers young people to prevent and end abusive relationships. Highly trained advocates offer support, information, and advocacy to young people who have questions or concerns about their dating relationships. Love Is Respect also provides information and support to concerned friends and family members, teachers, counselors, service providers, and members of law enforcement. Additionally, Love Is Respect provides services specifically designed to assist the Deaf and Native American populations. All services are free and confidential.

Hours: 24 Hours a Day, 7 Days a Week, 365 Days a Year
Phone: 866.331.9474 or 800.787.3224 (TTY)
Text: LOVEIS to 22522
Website and Live Chat: www.loveisrespect.org/

National Coalition Against Domestic Violence (NCADV)
The National Coalition Against Domestic Violence (NCADV) envisions a national culture in which we are all safe, empowered, and free from domestic violence. NCADV’s mission is to lead, mobilize, and raise our voices to support efforts that demand a change of conditions that lead to domestic violence such as patriarchy, privilege, racism, sexism, and classism. NCADV is dedicated to supporting survivors and advocates while holding offenders accountable.

Phone: 303.839.1852
Website: www.ncadv.org/

National Domestic Violence Hotline (The Hotline)
The primary goal of the National Domestic Violence Hotline (The Hotline) is to provide free, confidential support for survivors 24 hours a day, 7 days a week. The Hotline is the only 24/7 center in the nation that has access to service providers and shelters across the United States.

Hours: 24 Hours a Day, 7 Days a Week
Phone: 800.799.7233 or 800.787.3224 (TTY)
Text: “START” to 88788
Website and Live Chat: www.thehotline.org/

National Human Trafficking Hotline
The National Human Trafficking Hotline connects victims and survivors of sex and labor trafficking with services and support to get help and stay safe. The National Human Trafficking Hotline also receives tips about potential situations of sex and labor trafficking, and facilitates reporting that information to the appropriate authorities in certain cases.

Hours: 24 Hours a Day, 7 Days a Week, 365 Days a Year
Phone: 888.373.7888 (TTY: 711)
Text: 233733
Website and Live Chat: https://humantraffickinghotline.org/

National Sexual Assault Hotline
The National Sexual Assault Hotline gives victims and survivors of sexual assault, local resources that can assist with healing and recovery, referrals for long-term support, information about laws, and basic information about medical concerns.

Hours: 24 Hours a Day, 7 Days a Week
Phone: 888.839.3743
Website and Live Chat: www.rainn.org/about-national-sexual-assault-telephone-hotline

National Sexual Violence Resource Center (NSVRC)
The National Sexual Violence Resource Center (NSVRC) is a non-profit that provides leadership in preventing and responding to sexual violence through collaboration, sharing and creating resources, and promoting research. The NSVRC provides information, research, and tools to prevent and respond to sexual violence.

Phone: 877.739.3895 or 717.909.0715 (TTY)
Email: resources@nsvrc.org
Website: www.nsvrc.org/
Community and Off-Campus Resources (Continued)

If you are a victim of prohibited conduct, there are off-campus community resources from which you may seek support. Contacting any of these community resources is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how to submit an official report of prohibited conduct.

Office on Violence Against Women (OVW)
The Office on Violence Against Women (OVW) provides federal leadership in developing the national capacity to reduce violence against women, administer justice for, and strengthen services to victims of dating violence, domestic violence, sexual assault, and stalking. OVW does not provide services directly to the public, but does maintain a list of local resources and national hotlines that can be found on its website.

Phone: 202.307.6026 or 202.307.2277 (TTY)
Email: ovw.info@usdoj.gov
Website: www.justice.gov/ovw

Pandora’s Project
Pandora’s Project is a non-profit organization dedicated to providing information, support, and resources to survivors of rape and sexual abuse (including male and LGBTQ survivors), their friends, and families.

Phone: 612.234.4204
Email: admin@pandys.org
Website: https://pandys.org/

Partners in Prevention
Partners in Prevention is a non-profit organization committed to helping bridge healthcare delivery and domestic abuse victim advocacy. Partners in Prevention is devoted to ensuring healthcare intervention and treatment for domestic violence survivors, and supports these individuals in regaining their safety, health, and well-being.

Phone: 800.799.7233 or 800.787.3224 (TTY)
Website: www.enddomesticabuse.org/

Planned Parenthood
Planned Parenthood is a health care provider, educator, and advocate that delivers vital reproductive health care, sex education, and information to women, men, and young people worldwide. Planned Parenthood offers sexually transmitted infection (STI) testing, birth control, and pregnancy options.

Phone: 800.230.7526
Website: www.plannedparenthood.org/

Real Options for Women
Real Options for Women is a non-profit organization that serves Collin County, Texas, and North Dallas, Texas. Real Options for Women’s goal is to empower clients to make informed choices when facing an unplanned pregnancy or possible sexually transmitted infection (STI) infection. Real Options for Women offers free and confidential pregnancy testing, sonograms, options assessments, community resources, and STI screenings.

Address: 1776 W. McDermott Drive, Suite 100, Allen, Texas 75013
Phone and Text: 972.810.7576
Email: info@realoptionstx.com
Website: https://realoptionstx.com/

Refugee Services of Texas (RST), Dallas Service Center
Refugee Services of Texas (RST) provides resettlement, legal services, and social services to refugees and other displaced persons fleeing persecution based on race, religion, nationality, political opinion, or membership in a particular social group, as well as to the communities that welcome them. Originating in Dallas, Texas, RST now has service centers in Amarillo, Austin, Dallas, Fort Worth, Houston, the Rio Grande Valley, and San Antonio.

Address: 11880 Greenville Ave., Suite 130, Dallas, Texas 75243
Phone: 214.821.4883
Email: dallas@rstx.org
Website: www.rstx.org/locations/dallas.html

Safe Horizon
Safe Horizon is a victim assistance organization dedicated to empowering victims and survivors to find safety, support, connection, and hope. Safe Horizon provides support, prevents violence, and promotes justice for victims of crime and abuse, their families, and communities.

Hours: Hotlines are Available 24 Hours a Day, 7 Days a Week
SafeChat is Available Monday through Friday 9:00 a.m. to 6:00 p.m.
Crime Victims Hotline: 866.689.4357
Domestic Violence Hotline: 800.621.4673
Rape and Sexual Assault Hotline: 212.227.3000
Website and SafeChat: www.safehorizon.org/

Start by Believing
Start by Believing is the global campaign to transform the way we respond to sexual assault. Start by Believing was created by End Violence Against Women International (EVAWI), and is designed to prepare professionals and loved ones to respond appropriately to sexual assault disclosures in order to help improve outcomes for victims one response at a time. Knowing how to respond is critical, because a negative response can worsen the trauma, silence
Community and Off-Campus Resources (Continued)

If you are a victim of prohibited conduct, there are off-campus community resources from which you may seek support. Contacting any of these community resources is not considered an official report to Collin College of prohibited conduct. See the “Reporting to the Appropriate Title IX Coordinator or Deputy Title IX Coordinator” section on page 8 of this document for information on how submit an official report of prohibited conduct.

victims, and foster an environment where perpetrators face no consequences for their crimes. Start by Believing stops the cycle of silence by improving our personal and professional responses so victims feel supported and receive the assistance they need to begin healing.

Phone: 509.684.9800
Website: www.startbybelieving.org/about/

Texas Abuse, Neglect, and Exploitation Reporting System and Hotline
The Texas Department of Family and Protective Services (DFPS) provides a secure website for reporting suspicions of abuse, neglect, and exploitation of children, adults with disabilities, or people 65 years and older.

Texas Abuse Hotline: 800.252.5400
Website: www.txabusehotline.org/Login/Default.aspx

Texas Advocacy Project and Legal Phone Line
The Texas Advocacy Project works to prevent dating violence, domestic violence, sexual assault, and stalking throughout Texas through free legal services, access to the justice system, and education. The Texas Advocacy Project’s attorneys, staff, volunteers, and Board of Directors are committed to realizing the vision that all Texans live safely in hope, not fear. The Texas Advocacy Project’s Legal Phone Line provides toll-free legal assistance. Attorneys can assist victims with a variety of legal concerns related to dating violence, domestic/family violence, sexual assault, and stalking.

Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
Phone: 800.374.4673
Website: www.texasadvocacyproject.org/

Texas Association Against Sexual Assault (TAASA)
Texas Association Against Sexual Assault (TAASA) is the unifying voice to eliminate sexual violence in Texas. As a statewide coalition of survivors, advocates, rape crisis centers, and allied professionals, TAASA is committed to fostering a culture that respects the fundamental rights and dignity of all. TAASA provides information, training, access to help and online resources, and has a Texas Crisis Center Locator on its website.

Phone: 512.474.7190
Email: info@taasa.org
Website: https://taasa.org/

Texas Attorney General’s Office Crime Victim Services
The Texas Attorney General’s Office Crime Victim Services assists victims of crime by providing information and administering victim services-related programs. The Crime Victims’ Compensation (CVC) Program assists victims and their immediate families with the financial costs of crime. The CVC covers crime-related costs such as counseling, medical treatment, funerals, and loss of income not paid by other sources. Victims of sexual assault can apply for the Emergency Medical Care Compensation – Sexual Assault Exam to cover the medical costs related to a sexual assault exam that was conducted at a hospital. Victims of domestic/family violence, human trafficking, sexual assault, or stalking can also participate in the Address Confidentiality Program to keep their residential addresses confidential.

Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Phone: 800.983.9933 or 512.936.1200
Website: www.texasattorneygeneral.gov/crime-victims

Texas Law Help
Texas Law Help provides free legal information and court forms for civil legal problems including but not limited to, dating violence, domestic/family violence, protective orders, and sexual assault.

Website: https://texaslawhelp.org/

Texas Legal Services Center
Texas Legal Services Center is a statewide non-profit organization whose mission is to provide legal advice, advocacy, representation, and education to underserved people across the state. With more than a dozen practice areas, Texas Legal Services Center’s work touches almost every aspect of civil law that impacts low-income Texans. Texas Legal Services Center provides critical legal services and safety planning to survivors of abuse, domestic violence, exploitation, human trafficking, and sexual assault throughout the state.

Crime Victims Legal Services
Hours: Monday through Friday 8:00 a.m. to 5:00 p.m.
Phone: 844.303.7233, Option 2

Statewide Hotline for Survivors of Sexual Assault
Hours: Monday through Friday 9:00 a.m. to 7:00 p.m.
Phone: 844.303.7233, Option 1

Phone: 512.477.6000
Website: www.tlsc.org/

Texas Muslim Women’s Foundation
Founded by Muslim women, Texas Muslim Women’s Foundation is a culturally sensitive and trauma-informed agency that empowers, promotes, and supports all women and their families, a mission that ultimately creates stronger communities. Texas Muslim Women’s Foundation is an ambassador of the peaceful, caring Muslim community. Texas Muslim Women’s Foundation’s programs are designed to promote peace in the home and community through a comprehensive strategy of prevention and intervention.

24-Hour Domestic Violence Hotline: 972.880.4192
Phone: 877.724.5699 or 469.467.6241
Email: tmwf@tmwf.org
Website: https://tmwf.org/
Community and Off-Campus Resources (Continued)

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The Turning Point
The Turning Point provides counseling, education, and advocacy for those impacted by sexual violence. The Turning Point delivers the highest quality of comprehensive treatment services for survivors of all forms of sexual violence and sets the standard for prevention education that promotes social change to end bullying, sexual harassment, and sexual violence. The Turning Point also runs Courtney’s Safe Place, a free clinic that provides forensic exams, evidence collection, and advocacy for people who have experienced sexual assault within the last 120 hours. Referrals for counseling, legal services, follow-up medical care, and shelter are also available.

Address: 3325 Silverstone Drive, Plano, Texas 75023
Hours: Monday through Friday 9:00 a.m. to 5:00 p.m.
24/7 Crisis Hotline: 800.886.7273 (TTY Dial 711)
Phone: 972.985.0951
Website: www.theturningpoint.org/

Traffick 911
Traffick 911 serves as a lifeline for survivors of sex trafficking as they navigate recovery from trauma. Traffick 911 is the only child sex trafficking advocacy agency serving all of North Texas, and helps survivors embrace healing and freedom by building trust-based relationships and providing ongoing field-based support.

Phone: 817.575.9923
Email: hello@traffick911.com
Website: www.traffick911.com/

U.S. Citizenship and Immigration Services Dallas Field Office
The U.S. Citizenship and Immigration Services Dallas Field Office administers the nation’s lawful immigration system, safeguarding its integrity and promise by efficiently and fairly adjudicating requests for immigration benefits. The U.S. Citizenship and Immigration Services Dallas Field Office offers Green Card help, assistance with Employment Authorization Documentation, naturalization ceremonies, and information on adoptions and citizenship.

Address: 6500 Campus Circle Drive E., Irving, Texas 75063
Hours: By appointment only
Phone: 800.375.5283 or 800.767.1833 (TTY)
Website: www.uscis.gov/about-us/find-a-uscis-office/field-offices

U.S. Department of Education Title IX Website
This website was created by the U.S. Department of Education to house information related to Title IX of the Education Amendments of 1972 (Title IX), as amended May 19, 2020. Information regarding the law, policies, and enforcement is available on this comprehensive website.

Website: https://sites.ed.gov/titleix/